

## **PUNJAB STATE CIVIL SERVICES COMBINED COMPETITIVE EXAMINATION (PSCSCCE) – 2012(INTERVIEW)**

### **Interview Questions: Basic Questions that you should be prepared to answer-**

Preparation for the Interview is a continuous process. In an interview, the interviewer is trying to ascertain if you are fit for the job. You need to show that you are skilled for the job. There are several basic question that you are likely to be asked in interview. You should prepare for these questions and have convincing answers already worked out.

Punjab Civil Services Exam Interview is a part of final round of selections into the prestigious Civil Services. It is heartening that most of the questions asked in the interview are on the expected lines. Candidates can prepare for them well in advance to secure a decent result. Aspirants fail to understand the significance of common questions. Here are the 3 most commonly asked questions in Civil Services interviews.

#### **a) Tell us about yourself?**

This is the first question you may be asked. This question will help the interviewers about yourself better. It gives them the first impression of the candidate. Make sure that you talk about your education, family, upbringing, employment, etc, in a crisp manner. You may take a minute for introducing yourself but it should be reduced to a maximum of 2 minutes.

The interviewer is not asking for your autobiography so try to keep the information regarding your background crisp and to the point. Do not just rattle off random information about yourself but keep focused on the main highlights of your resume.

1.Start with your educational qualification (training and the degrees) you have obtained. Focus more on the qualifications that pertain to the job that you are interviewing for.

2.Speak about your work experience and each of your jobs briefly. Focus on what you skills you have learnt from them and how they will be of benefit to the role that you are interviewing for. Speak about your main responsibilities and achievements at each of the positions. Also try to show how you have grown professionally in each of the jobs.

3.Highlight your important strengths and achievements as you are discussing your background.

4.If there is something unusual in your in your background, highlight it here. This could include hobbies, musical instruments you play, languages that you learnt etc.

**b) Why do you want to join Punjab Civil Services?**

This question is asked to check the seriousness and inclination of the candidates. interviewers get a good idea about the frame of mind of the candidate by studying his response. It is important to keep the response to 2-3 points. Giving only one cause may become counter-productive if it is not supported by strong reasoning. Multiple points can help but keep it within limits so that you can explain them well.

**c) What are your hobbies?**

This is very crucial part because it gives them an opportunity to understand your personality in concrete terms. By telling your hobbies you are actually telling them the common things you do in your life. you should not tell lies in this part. It may be that you don't have any serious hobby. In this case, you should mention at least one hobby which you have good interest in. You can cover it up by doing a thorough research on it before the interview.

**d) Other Simple Interview Question List**

**I. In Depth knowledge about the State, District ,City and village you come from**

Questions will be asked about the state, district, city, and village you come from. So collect some knowledge about your state, city and district.

**II. Be in Touch With Current Affairs and other Latest Developments**

You will be asked a lot of questions about current affairs and state of the country. Thus keep updating yourself with the things going around the world. You must know what is happening in the state,country and around the world.

- III. **Do Not Forget what you wrote in your Mains Exam**  
You will only come for the interview after successfully clearing the written mains exam. So while you give interview you will be asked what you did in your mains. So remember and revise what you did there.
- IV. **Be thorough with your mains form.** Generate many questions from it and think unique answers to them. Ask your friends to have a look at your mains form & ask you whatever comes to their mind. Give logical, rational & realistic answer. Ask their views. Get feedback about your expression, body language etc.
- V. **Questions may be asked from Your BA/MA/MSC etc subjects.**
- VI. **Questions may be asked from Your current job.**
- VII. **Questions relating to your name, your college or school studies are also a big possibility.**
- VIII. **Relating to your name. Any famous personality who has a similar or same name or surname.**
- IX. **Also learn up about important events on the year or date of your birth.**
- X. **How you are going to use your specific knowledge(like if you are a doctor, lawyer, engineer etc) in the services.**
- XI. **Situational questions.**
- XII. **Choice of services. The order of your choice of services can raise questions too.**
- XIII. **From your form. You must go through the form you have filled because most questions will arise from there. If you have changed subjects, mentioned anything out of the way, watch out for questions on them. Interviewers take cue from the form you have filled.**

### **Some other Interview Tips:**

- a) **Try to appear your best at the Interview.** Your appearance should convey that you have taken the interview seriously. Do not try to turn up in the interview in a manner that does not suit you. Some basics in grooming will help.
  - a. Well Groomed Hair
  - b. Well Pressed Shirt
  - c. Polished Shoes
- b) **Answer clearly and directly.** Spell out your ideas as clearly as you can. Also try to substantiate your ideas with examples. Don't be overly wordy and try to keep your answers to the point. Do not try to deviate too much from the question.
- c) **Do not be argumentative.** Present your viewpoint and be professional. If you do not agree with something the Interviewer has said do not spurn it as invalid. Learn to understand their point of view even if it clashed with your own. This does not mean that you need to accept their point of view.
- d) **Address the Interviewer politely.** It is always polite to refer to the Interviewer as SIR or Maam. You can also address them their Surname (Mr. XXX or Mrs. XXX). Do not use terms such as Honey, Girl, Dude, Yaar etc.
- e) **Be Confident.** Be confident, you have prepared well and this should show in your confidence level in the interview.

### **Punjab Civil Services Personality Test /Mock interview**

- a) What are the main problems with Indian economy these days?
- b) Do you think India has capability of being best global economy some day?
- c) You have pub ad as optional, what are the components of a state?
- d) Do you think population of India, largest young population is an asset or liability?
- e) What is the best way of achieving women empowerment.
- f) Do you think NREGA has empowered women?
- g) How can your technical education will be of any use in civil services?(FOR Engineering background students)
- h) Why Afghanistan important in India's foreign policy?
- i) Do you think that today's media is working very well.
- j) What is the subtle difference among terrorism, militancy, fundamentalism, insurgency?
- k) What in your opinion are the three big problems of India? How can they be tackled?
- l) What is corruption? Will the Lokpal change the face of corruption?
- m) Suppose you are the SDM of a district. Two politicians, an MLA and a MP, are tossing you around for political gains. What will you do?
- n) How is President elected in India?
- o) What is domain name?
- p) Why do lawyers wear Black Coat?(for law students)
- q) Don't you think you can serve your country better by remaining a doctor and treating poor patients? Why do you want to be a civil servant?" (for medical background student.
- r) What is Goods and Services Tax (GST)?
- s) Tell us any three wetland sites located in Punjab?
- t) The mid meals issue in Punjab today.

The above questions can give you an idea of how relevant questions are asked from your subjects even as they are not directly from the syllabus.

## Current issues:

- a) Asaram Case exposes “MOB IRRATIONALITY” ON RAPE
- b) Appointment of Judges (The Constitution (120th) Amendment Bill, 2013)
- c) Kachchativu surrender
- d) Exchange-rate optimism(Questions on “RUPEE DEPRECIATION”)
- e) The food security Bill myth
- f) Grey areas persist in SEZ policy
- g) Telangana
- h) Drugs problem in Punjab
- i) NRI Issues in Punjab
- j) The Status of higher education of Punjab
- k) Punjab new industrial policy 2013
- l) Punjab govt policy to check exploitation of ground water
- m) Turban ban issue in France
- n) What new initiatives have been taken for implementing RTE Act in Punjab
- o) Farmers issues in Punjab
- p) The problem of declining sex ratio in punjab.

For more questions/interview tips send us mail request or call us.

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